Hospitalwide Orientation

Environment of Care

Emergency Preparedness

Safety
Purpose

• Provide a basic overview/review of
  – Trinitas’ Programs
    • Environment of Care
    • Emergency Preparedness
    • Safety
  – Emergency Incidents
  – Basics of Incident Management
    • The Incident Command System (ICS)
    • National Incident Management System (NIMS)
    • Hospital Incident Command System (HICS)
    • Emergency Operations Center (EOC)
  – Program Resources
  – How You Fit In
  – Training and Exercises
Compliance

- Joint Commission
  - Environment of Care Standards
    - “Make A House a Safe Home”
  - Emergency Preparedness Standards
    - How We Manage the “Big, Bad, and Ugly”

- Person to Know –
  - Philip Solomon, ext.8257, psolomon@trinitas.org
    - Safety Officer / Emergency Preparedness Coordinator
    - Chair of Trinitas Environment of Care Committee
    - Chair of Trinitas Emergency Management Committee
The Program

• All Documents On Medical Center Intranet

• Organizational Policies
  – Provides Framework
  – Environment of Care Policies
  – Emergency Preparedness Policy

• Emergency Operations Plan
  – Provides Specific Guidance
    • Different Emergencies
    • Different Roles/Tasks
    • Different Locations
All Hazards Approach

- Internal
- External

- Natural Disasters
- Technological Disasters

- Fire/Explosion
- Hazardous Materials Incident
- Floods and Flash Floods
- Hurricanes and Tornadoes
- Severe Weather
- Earthquakes
- Technological Emergencies
- Domestic Terrorism
- Radiological Incident
Types of Incidents

• “Routine Emergencies”
  – Codes Blue, Red, Etc.
• Common Larger Incidents
  – Power Outages
  – Flooding
  – Snow Storms
• Major Incidents
  – Mass Casualty Incidents
  – Contaminated Patients
  – Influx of Infectious Disease Patients
Emergency Procedures

• Quick reference guide located in each department
• Know location
• Don’t wait for an emergency – review often.
Code Triage

- Code Triage – informs all departments and employees to activate their plans in response to a situation impacting the hospital. e.g. patients on their way from a disaster scene, impending severe weather.
- Code Triage may be activated for an internal or external event / disaster.
Operational Response

Levels

• **Level 1 – Normal Operations**
  - Leadership and key staff continually monitor conditions
  - Under Level 1 there are no significant known impacts to TRMC
  - Typical during day-to-day operations

• **Level 2 – Enhanced Operations**
  - Emergency Management staff and key members of leadership have identified a situation that has potential to effect operations
  - Communication between Emergency Management and leadership is enhanced
  - Situation Reports may be issued (Can be viewed on intranet)
  - Departments should review emergency plans, staffing, and resource needs
  - May be thought of as the “heightened risk” period
Operational Response
Levels - continued

• **Level 3 – Limited Activation**
  - The EOC or another command area is activated with limited staffing as determined by the Administrative Supervisor or Incident Commander
  - Briefings are held as needed and situation reports are typically issued
  - This is the typical operational status for an emergency of lower impact, nights, or slower operational periods for a protracted event, latter stages/demobilization
  - A Code Triage would typically be called for a Level 3 operational status

• **Level 4 – Full EOC Activation**
  - Hospital Incident Command (HICS) is implemented
  - The EOC is fully operational and staffed
  - Operational status during the height of an emergency
  - Regular briefings are held and regular situation reports issued
  - A Code Triage is called for a Level 4 operational status
ICS Basics

- The incident command system (ICS) is used to provide some element of control to major incidents in order to manage them in a proactive rather than reactive way.
ICS Basics

• ICS Organization and Operation
  – Command – Decides what we are going to do
  – Operations – Does what we do
  – Planning – Decides options of what we could do
  – Logistics – Supplies resources for what we do
  – Finance – Pays for what we do
NIMS - HICS

• National Incident Management System
  – Reinforces basic ICS concepts
  – Mandates use of ICS (NIMS)
  – HICS is an allowable implementation of ICS for healthcare

• Hospital Incident Command System
  – A standard, yet customized approach to ICS specifically for hospitals
  – Organization chart, positions, tasks, forms, job action sheets, and vests specific to healthcare
Emergency Operations Center (EOC)

- The location where the incident is managed
- Incident Commander and critical staff typically located here
- Communications
- Computers
- Recordkeeping, Displays, Incident Support
- The hospital’s primary EOC is the Board Room on the first floor of Williamson Street Campus Main Building
Resources

- People – You
  - Recall
  - Notification (Dialogic Communicator)
  - Make Plans (Take Care of Those Important to You)
  - Be Able to Come In - Hospital ID
- Labor Pools
  - Cafeteria (General)
  - Nursing Office (Nursing Staff)
Resources

• Equipment and Supplies
  – Personal Protective Equipment
  – Mass Decontamination System
  – Influx of Patients (Infectious or Mass Casualty)
    • In-House Equipment
    • Casualty Shelters

• Stored
  – Shed at Emergency Department (Primarily Decon)
  – Storage Containers
  – Supplies Stored in Medical Center
  – Trailers
How Can You Help

• Environment of Care
  – Know Codes
  – Know Basic Information on Key Staff
  – Look for Hazards
  – Report Hazards
  – Work Safely

• Emergency Preparedness
  – Know Your Job
  – Think About How it Can Change During Incidents
  – Participate Willingly in Training, Drills, and Exercises
  – Respond When Required
Training

- Hospital-wide Orientation
- Annual Mandatory Competencies
- Formal Courses
- Department In-Services
- Fire and Other Routine Drills
- Exercises
Conclusion

• Work safely and be prepared in case of an emergency.